



Voluntary Protection Programs Participants' Association



Region VII Iowa – Kansas – Missouri – Nebraska
Board of Directors

Region VII Board of Directors Meeting Monthly Meeting – March 23rd, 2016

Present: Terry Bass, Cody Patton, Bill Turner, Harold Edwards, Fred Wilhoft, Tom Hauber, Eric Befort, Steve Donovan, Chris Wige, Kathy French, Jamie Backhaus

Absent: Steve Nikkel, Dan Saathoff

Guests: Carol Schwartzkopf

Welcome and Introductions – Bill Turner

Meeting Minutes – asked if there were any changes. None noted.

Motion to accept meeting minutes– Chris Wige

Motion 2nd – Eric Befort

Vote: Unanimous motion carried

Treasury Report – Cody Patton

Treasure Report – will be reviewed again next mo. / Reviewed March 11th

Committee Reports

Awards- I

Awards-

Speaker, Attendees gift

Attendees: Bottle, \$7.50. \$2355.00 total; USB light \$2.25 \$675 total

SAS Awards: \$1,952

Numbers about same as for SAS. Is it too late? No, Hold to send on Friday

Speaker gift:

Tech. case - \$5.99

Blue Tooth Earbuds \$11.24

Power Travel Outlet – 3 outlet strip \$7.49

Reg Ear buds 6.73

Order badges? Terry – a lot in Mike's office-

May need to order more ribbons – (300 of each?)

200 members;100 for speaker –

SGE 60 OSTHA – have 50

Order 50 “sponsor”

Discussed giving out “old” bags to speakers
Need a list from Dan on banners – for Sponsorship (Bill will text Dan)
Harold will get total that goes to AIM

By laws – Chris & Cody

Review – update names- wait until elections, change once
Need to check reference – that relates to other sections

Question about board member qualifications – Review eligibility requirements for Board
Last Rev. 2 years ago

(Carol – Board can decide requirements – try to mirror National Boards)

Question about employer support

Question about board member working only part-time for VPP site [could grandfather Steve in as current member]

Also, people who have retired?

(honorary members – non-voting)

What names? Board positions

(Question about Randy Bickford- gift in Mike’s office)

(4 executive members sign off on Revision to by=laws)

History of revisions page?

May have ad- hoc committee

With Carol, Cody, Chris –nothing urgent in update

Communications – Tom Hauber/Jamie Backhaus

Finished schedule to be uploaded to web site-

Workshop descriptions page per day

Exhibitor links-

A ton of updates after conf.

Tom: We will send out Sponsor, registration. E-mail blasts

Executive – Bill Turner

VPP in DC - let Bill know if you want to attend-

Don Johnson from national

Matt wants application. Workshop at conference, not next fall. Terry, Bill to help

Membership –

Mentoring – Bill Turner

Sherwin/ Williams- (Bill is mentoring) Send Bill an e-mail if you know anyone mentoring.

Would like awards end of Month

Nominations – Cody Patton

Chair, all even slots, treasurer positions open. Get paperwork in if you are up

Sponsorship – Dan Saathoff

Workshops –

Old Business- see action item register –

	Action Items	Owner	Due	Status

New Business :

We need nominations for the Mentor of the Year.

The board decided to create an SGE of the Year award, to be named the Mike Murphy award in honor of our late chairman. Cody asked Steve or Bill to come up with a design – maybe with a picture of Mike on the plaque? Steve N. will take care of this. Terry has a photo that he will send to Steve. It is also posted on the Region VII website.

2016 Conference Planning –Cody Patton

Menu: (Carol)

Discussed Monday sessions-

Continental. Breakfast

Tuesday: full Breakfast-

Plated Breakfast-

Weds: Continental. Breakfast (enhanced)

Tues Eve: 2 carving stations, Roast, Beef, Ham; free if enough \$ spent

Spring rolls, veggies, pecan chicken, meatballs,

Tuesday lunch: turkey club, chicken wrap- maybe roast beef? Either/or – Tom likes 2 options

Weds- pork pot roast, salad, dessert

Breaks: coffee, tea, water? Feedback from last conference: didn't have enough water stations – (no bottled water)

When do vendors arrive? Most come in Monday

(Monday night- all on own)

Box lunch@ gulf tournament.

Raffle at course-

(costs here much better- make sure next conference's costs had not gone up exponentially-

Nominations-

Vice – Chair? (Tom H)

Bill would like to get all this taken care of at April 8 Con. Call

Bill-Chair

Fred Secretary

Tom Vice (?)

Vote for Chair- Fred move, Terry 2nd

Unanimous approval

Road Map

-Projectors: yes, ours- (Cody)

Events planner

VIP Hotel Rooms:

-Joe

-Mentalists (?)
-National – Don Johnson

War room: remain same (Sioux City for War room)

Salon B, C, F, - 2nd Floor

2 workshop – ground level Wed Morning

They will take care of signage

Hotel Maps – Jill

Several Here Saturday.

Hotel Meet & Greet Saturday or Sunday

Bill will get w/ Jill on this

Budget: Ongoing

Presentations:

Speaker gifts (old storage items)?

(Terry & Steve will bring old items)

Use shoulder brief case for Raffle prize? (Golf Tournament)

Red or Blue bags for carts

(Terry- What to do with old Star among star awards> Carol, Shashi can take and get to correct people)

Roll of raffle tickets; one to Golf, one for exhibitor breaks

Will use up tees, markers, etc. at golf tournament

(Discussed registration for gold tickets – one to Golf, one for exhibitor breaks-

Small notebooks- set out and pens out at SSQ & Application workshops –

Put some in silent auction?

OSHA speaker on 17th

(Discussed registration for golf tourney – several paid on day of-tournament

Spread sheet comes from National; Cody forwards to board-

(speaker gifts- done)

SAS awards- Harold has 4 or 5 all “star”

Dale Randall Award:– GE Aviation Steve N to handle

Mentor of year- considerable discussion about eligibility requirements –

Is criteria defined?

Maybe have a comp any?

Bill asked Jamie for NuCor names-

-any from Monsanto? Cody will check-

Last conf to this conf.

Mike Yount from WW wood prod suggested by Matt-

SGE of year: Matt nominated Bill Turner – Matt presents

-Scholarship

About 30 applications-

Target end of month for top 3

When sent, don't reply to all, but send only to Fred (Stuff to Steve Donovan for program by April 22)

(Ask for Brief Bio from. Miles Yount- WW wood prod)

Golf all Things from Terry's list of old items- Buy gifts, cards? For 1st place = How much in past ?
\$25-\$50

Cody would like to stay @ \$25

See how many we have next meeting Maybe put prizes together Saturday before conference.

Separate e-mail blast for golf tournament – to be sent out closer to conference.

Award & Recognition log = Dan

Appreciation Plaques – Steve

(one for Carol Vertz? Maybe flowers or gift card)

Conference exhibition reception gifts:

Fit bit surge or apple watch (raffle tickets)

Silent auction: Jamie & Chris-

Jamie has 20 qt cooler

Eric has something electronic-

Talk to exhibitors – solicit gifts

Elections:

Get paper work in by Mar 26 Discussed open positions- 2,4,6, and 5 open

Shuttle to golf course? From Hotel – still need to work out-

Chris, Eric will get doc to Jamie for golf tournament

(Exhibitors?)

Michael Mauro IA commissioner. Of labor

Governor?

Dan Johnson

Vonita Winingham – OSHA

(Tom- speakers who come present & leave- no registration)

Maybe have fire department come to Joe Torillo? Charge? Need to get # to Carol's soon for meal count

Carol – not more than \$25.00 for Fire Dept.

Stage foliage, Centerpiece – Carol, Debbie Bass will get these

Promos – ongoing

Sponsors – exhibitors updated on web site as they come in-

-Brochures – Sarah, Steve, Cody-

Vote on cover choice;

Downtown scene- agreed on; AIM will make logo-

Reviewed Brochure content

Updated time-line:

Sponsors/ Artwork:

Put in contract w/ Artwork format specified-

They need to supply their own ads-

-Timeline: By end of month final draft-

Put page in for Mike Murphy – in front of program

Final approval Apr 22- release to printer Apr. 25

Still want 300? Or 350?

Cody will know better by then

(267 last year total-)

Hotel – floor plan

Joe Torillo

Between 24-32 pages top

Military appreciation page?

Drop to ½ page-

_Who from National for registration? Cody will check

(Next year conference dates needed for promo – May 7-10

-Aim donate up to 20 sponsor banners

-Workshop schedule full

(SSQ = Kathy & Jamie; Jamie will take care of slides)

Terry will take care of Application workshop slides-

Centralizing different documents – does National offer this

-Cody suggested using Dropbox-

Motion to close

Steve moved, Jamie 2nd.

Meeting Schedule:

The next conference meeting will be April 8th 2016 at 9:00 AM

Respectfully Submitted by:

Fred Wilhoft